

Date \_\_\_\_\_

TO: Finance Officer, Washington Finance Office, U. S. Army,  
Washington 25, D. C.

1. Report of employment or position is made as follows:

Name \_\_\_\_\_

Designation of position \_\_\_\_\_

Bureau, Department, or Service \_\_\_\_\_

Gross yearly base salary without deduction \$ \_\_\_\_\_

Date above salary became effective \_\_\_\_\_

2. Notation has been made on the record of this employee in this  
office to advise your office of any change in rate of salary.

(Signature) \_\_\_\_\_

(Rank or title) \_\_\_\_\_